

## MEMORANDUM

**TO:** Tracy Swanson, CEO, West Orange Healthcare District  
**FROM:** GrayRobinson, P.A.  
**DATE:** February 2, 2022  
**SUBJECT:** Legal Services for the Proposed Dissolution of the West Orange Healthcare District

---

With respect to the legislative and legal issues concerning the proposed dissolution of the District, we propose a two-prong approach consisting of (i) the legislative component and (ii) the legal component as follows:

**Comprehensive legislative and executive representation from inception to final passage and approval by Governor:**

- Consultation and lobbying for approval from the entire Orange County legislative delegation.
- Coordination with and lobbying for approval from all community stakeholders, including Orlando Health, Orange County and impacted municipalities.
- Drafting and review of local bill for dissolution in coordination with District staff and Heather.
- Soliciting feedback and review from applicable legislative committee staff.
- Meeting all local bill requirements including publication in the County, review at Orange County delegation meeting, unanimous approval from Orange County delegation and filing with the legislature as a local bill for the 2023 regular session of the Florida Legislature.
- Lobbying for passage in the Florida Legislature with applicable committees of reference (including Chair and committee staff) and full floor votes.
- Advocacy for approval of legislation with the Governor's Office of Policy and Budget (OPB) and the Executive Office of the Governor (EOG), including advocacy for support or neutrality from applicable executive agencies (AHCA/DOH).
- Reporting to and coordinating with District staff, the Board of Trustees, and Board committees.

If approved by the District, the legislative legal services will be managed by Chris Dawson and will be a total of **\$75,200.00**, billed to the District at a flat rate of **\$4,700.00** a month beginning March 1, 2022 and extending through June 30, 2023 to extend through the legislative veto period and final passage.

Tracy Swanson, CEO, West Orange Healthcare District  
February 2, 2022  
Page 2 of 2

**Other legal services:** While we expect the majority of the work to be done by Chris and the GrayRobinson legislative team, for other non-legislative specific requirements such as the resolutions to be prepared and approved by the Board of Directors, coordination regarding executed grant agreements and contracts, working with District staff, the Board of Trustees, and/or Board committees, and possible interaction with other state agencies such as the Florida Department of Economic Opportunity necessary and needed to wrap up District business, we will perform these services at our standard hourly rate, plus a 15% discount. We expect that these costs will not exceed **\$20,000.00**.

Accepted  
Tracy Swanson 2/2/22