

Florida House of Representatives Legislative Fellows Program Application

The Legislative Fellows Program is from October 11, 2024, through May 16, 2025, in Tallahassee, Florida.
Visit [MyFloridaHouse.Gov/Fellows](https://myfloridahouse.gov/fellows) for more information.

Checklist

Submit the following items by the deadline to be considered for the Legislative Fellows Program. Additional Faculty Recommendation forms, and Employer Recommendation forms can be downloaded from [MyFloridaHouse.Gov](https://myfloridahouse.gov). You must use [Adobe Reader](https://www.adobe.com/reader) (free) to fill out the documents.

Eligibility Requirements

Applicants must be a Florida resident or be enrolled in a Florida school at the time of application. Applicants must have received their bachelor's degree and be enrolled in a graduate program prior to beginning the Legislative Fellows Program. Law school students must be a 2L or 3L to be considered for the program.

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| <input type="checkbox"/> The Florida Legislature Employment Application | <input type="checkbox"/> Transcripts |
| <input type="checkbox"/> Legislative Fellows Application | <input type="checkbox"/> Writing Sample |
| <input type="checkbox"/> Faculty Recommendation* (2 required) | <input type="checkbox"/> Test Scores |
| <input type="checkbox"/> Employer Recommendation* (1 required, if applicable) | <input type="checkbox"/> Résumé |

*Recommendation forms are available to fill out online.

The Florida Legislature Employment Application & Legislative Fellows Application

The Legislative Fellows Program Application Packet is a PDF form. **Do not use "Preview" on a Mac computer.** The Applications may be typed or hand written. We accept electronic signatures.

- For best results, **DOWNLOAD** the 2024 – 2025 Legislative Fellows Program Application Packet to your desktop, then open and complete it using [Adobe Reader](https://www.adobe.com/reader), as some browsers do not allow for electronic signatures.
- Select the hand tool.
- Position the pointer on a form line or inside a form box. The I-beam pointer allows you to type text. The arrow pointer allows you to select a button or check box. Use your mouse or press Tab to move between form items.
- "Fill in" text fields have character limits. If you need more space, please attach a resume to provide that information.
- This PDF has been extended to enable users with Adobe Acrobat Reader version 11 and greater to save their data with the form to their hard drives. Users with earlier versions of Acrobat Reader can still fill out the form online, but when the form is closed, the information will be erased.
- Either print by clicking the Acrobat Print button or prepare for electronic submission.

* Please complete the Employment History section, if applicable, in The Florida Legislature Employment Application. It is imperative this section of the application is completed in its entirety.

Faculty & Employer Recommendations

Recommendation forms are available to fill out online. Please note: Two recommendations from faculty and one recommendation from an employer, if applicable, are required.

- Send this link to a faculty member: <https://forms.gle/EdsSVCqCNijZCS5D9>
- Send this link to an employer: <https://forms.gle/Xrr6aMes2oMVFZur6>

Email [MyFloridaHouse.Gov/Fellows](https://myfloridahouse.gov/fellows) if you are having trouble obtaining your recommendation forms.

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Transcripts

Submit one copy of cumulative transcripts (graduate and undergraduate). Electronic or photocopies of transcripts may be submitted.

Writing Sample

Answer the following questions in essay format:

- Why are you applying to the Legislative Fellows Program and what do you expect to gain from your experience?
- Why did you choose to pursue your present course of study and what are your career plans?
- How will this experience benefit your career goals?
- What is your perception of the Florida Legislature?

Upon request, you may be asked to submit a typed, academic, unpublished paper or brief.

Test Scores

Submit a copy of Law School Admission Test (LSAT), Graduate Record Examination (GRE) score(s) or Graduate Management Admission Test (GMAT) score, if taken, with your application. These scores may be electronically submitted or photocopied and do not have to be sent from the Educational Testing Service. Graduate exam scores are not required to apply for a fellowship.

Résumé

Submit your résumé in pdf format.

Questions? Contact us at Fellows@MyFloridaHouse.Gov with the word "Question" in the subject line.

Send all items by email, fax, or mail to the address below by March 22, 2024, Noon.

Florida House of Representatives
Office of Administration & Professional Development
Legislative Fellows Program
1201 The Capitol
402 South Monroe Street
Tallahassee, FL 32399-1300
850.717.5200 phone 850.487.6440 fax
FellowsProgram@MyFloridaHouse.Gov
MyFloridaHouse.Gov/Fellows