



Government Operations & Technology Appropriations Subcommittee

**Wednesday, October 11, 2017
3:30 PM – 5:30 PM
Morris Hall (17 HOB)**

Meeting Packet

**Richard Corcoran
Speaker**

**Blaise Ingoglia
Chair**



The Florida House of Representatives

Appropriations Committee

Government Operations & Technology Appropriations Subcommittee

Richard Corcoran
Speaker

Blaise Ingoglia
Chair

AGENDA

Wednesday, October 11, 2017

17 HOB (Morris Hall)

3:30 PM – 5:30 PM

Placeholder for Header.

- I. Call to Order / Roll Call
- II. Opening Remarks
- III. Presentation by agencies of FY 2018-2019 Legislative Budget Requests and Schedule VIII B-2 – Priority Listing of Budget Issue for Possible Reduction:
 - Department of Management Services
Erin Rock, Secretary
 - Department of Revenue
Leon Biegalski, Executive Director
 - Department of Business and Professional Regulation
Jonathan Zchem, Secretary
- IV. Update by the Department of Business and Professional Regulation on the Florida Business Information Portal
 - Tom Coker, Deputy Director of Division of Technology
- V. Closing Remarks / Meeting Adjourned

Agency Legislative Budget Request for FY 2018-19

House Government Operations &
Technology Appropriations Subcommittee

October 11, 2017

Rick Scott, Governor

Erin Rock, Secretary

The Department of Management Services (DMS) serves those who serve Florida by providing administrative and operational support to Florida's state government.

- Telecommunications
- Human resource guidance
- Human resource systems
- State group insurance
- Enterprise contract management
- Real estate development and management
- Fleet management
- Retirement

- **Total Budget** **\$581.9 Million**
 - General Revenue \$ 44.5 Million
 - Trust Fund \$537.4 Million

- **Employees** **756.50 FTE**

Priority Funding Issues

Statewide Law Enforcement Radio System (SLERS) Staff Augmentation and Independent Verification and Validation (IV&V) Services	\$ 1,292,220 (TF)
Florida Mutual Aid Build-Out	\$ 565,852 (GR)
Florida Interoperability Network	\$ 1,296,900 (GR)
Florida Region Interference Program	\$ 150,100 (TF)

Priority Funding Issues

Fixed Capital Outlay (FCO) Life Safety Deficiencies	\$ 1,916,000 (TF)
FCO ADA Deficiencies Statewide	\$ 1,286,000 (TF)
FCO General Building Repairs	\$ 5,089,589 (TF)
FCO House Garage	\$ 30,000,000 (GR)
Gadsden Private Prison Facility Maintenance	\$ TBD (TF)
Lake City Private Prison Roof Replacement	\$ 933,846 (TF)

Priority Funding Issues

Replacement of Vehicles and Equipment for Real Estate Development and Management	\$ 250,000 (TF)
Agency Spatial Programming and Business Requirements for Facilities	\$1,754,900: \$ 431,932 (GR) \$ 1,322,968 (TF)
Fleet Management Annual Licensing	\$ 108,640 (TF)

Priority Funding Issues

Contracted Services - Independent Benefits Consultant	\$ 500,000 (TF)
Payment of Employer's Contribution to Health Savings Account (HSA) Custodian	\$ 1,000,000 (TF)
Enrollee Cost Savings Program Health Reimbursement Account (HRA)	\$ TBD (TF)
Other Personal Services for DSGI	\$ 115,500 (TF)
Increase Contracted Legal Services for Division of State Group Insurance (DSGI)	\$ 250,000 (TF)

Priority Funding Issues

SUNCOM Communications Services Migration Staff Augmentation and IV&V Services	\$ 674,160 (TF)
Project Management Professional (PMP) Training for State Agencies	\$ 120,000 (TF)
MyFloridaMarketPlace (MFMP) IV&V Services	\$ 75,000 (TF)

10% Target Reduction: \$21.3 Million

Minimal Impact Reduction Issues

Reduce Administrative Services Only (Contracted Services) from Health Insurance Contract	\$ 700,000 (TF)
Eliminate Budget for Shared Savings for Energy Upgrades	\$ 250,000 (TF)
Reduction of Expenses in the Division of Telecommunications	\$ 125,000 (TF)
Eliminate Other Personal Services in the Division of Human Resource Management	\$ 3,500 (TF)
Reduce Contracted Services	\$ 616,725 (TF)

10% Target Reduction: \$21.3 Million

Moderate Impact Reduction Issues

Reduce Building Construction Operating Costs	\$ 46,391 (TF)
Reduction of Telecommunication Administrative Costs	\$ 250,000 (TF)
Division of Retirement Salaries and Benefits Reductions	\$ 130,413:
	\$ 43,480 (GR)
	\$ 86,933 (TF)

10% Target Reduction: \$21.3 Million

Significant Impact Reduction Issues	
Reduce Actuarial Services in the Division of Retirement	\$ 498,314 (TF)
Reduce Administrative Services Only from Health Insurance Contract	\$ 4,937,968 (TF)
Reduce Post Payment Claims Audit Services	\$ 150,000 (TF)
Eliminate Contracted Legal Services in the Division of Retirement	\$ 148,891 (TF)
Eliminate Overtime in the Division of Retirement	\$ 122,571 (TF)
Information Technology Reductions	\$ 112,797 (TF)
Reduce Service Delivery for State-Administered Retirement Systems	\$ 524,448 (TF)
Reduce Statewide Law Enforcement Radio System Contract	\$ 3,310,718 (TF)

10% Target Reduction: \$21.3 Million

Significant Impact Reduction Issues	
Reduce Expenditures In The Private Prison Monitoring Program	1 FTE \$ 119,476 (GR)
People First Contract Cost & Services Reduction	\$ 3,248,781 (TF)
People First Contract Cost & Services Reduction	0.50 FTE \$ 67,138 (TF)
Reduce Operating Budget for Human Resource Management	\$ 157,362 (TF)
Web Based E-Procurement System Funding Reduction	\$ 1,626,868 (TF)
Contracted Legal Services in Executive Direction	\$ 891,000 (TF)
Reduce Operating Budget for MyFlorida.com	\$ 93,177 (GR)
Reduction of Services to the Florida Facilities Pool	\$ 2,981,212 (TF)
Travel System	\$ 180,000 (GR)



Department of Revenue
Summary of FY 2018-19 Legislative Budget Request
New Issues

FY 18-19 Ranking	Program	Issue	FTE	GR	State TF	Fed TF	Total	NR
1	GTA	Replacement of the Image Management System		3,738,891			3,738,891	3,738,891
2	All	Vehicle Replacements		116,000	56,000		172,000	172,000
3	CSP	Child Support Mandatory Case Fee		334,017			334,017	
4	CSP	Continuation of National Institute of Standards and Technology (NIST) Grant for Child Support Program				1,082,795	1,082,795	1,082,795
5	CSP	Parenting Time Plan Funding- Implementation of Chapter 2017-117, Laws of Florida (Senate Bill 590)		350,474			350,474	
6	GTA	Implementation of Natural Gas Fuel Tax		109,938			109,938	91,938
7	GTA	Emergency Distribution Increase Request			800,000		800,000	
8	PTO	Small County Aerial Photography		812,610			812,610	812,610
9	CSP	Manatee County Clerk of Circuit Court Price Level Increases (Partner Agency)		46,252		89,784	136,036	
10	CSP	OSCA Title IV-D Child Support FTE Proposal (Partner Agency)		40,929		79,451	120,380	3,800
11	CSP	OSCA-11th Circuit Court Interpreting Resources (Partner Agency)		25,500		49,500	75,000	
Total - New Issues			0.00	5,574,611	856,000	1,301,530	7,732,141	5,902,034



Department of Revenue
Summary of FY 2018-19 Legislative Budget Request
New Issues

FY 18-19 Ranking	Program	Issue	Description	FTE	GR	State TF	Fed TF	Total	NR
1	GTA	Replacement of the Image Management System	Requests \$3,738,891 in nonrecurring General Revenue (\$350,000 in the Expenses category, \$100,000 in the Operating Capital Outlay category, and \$3,288,891 in the Contracted Services category) in the General Tax Administration Program to replace the Image Management System. The system is used by the Department and other state agencies to manage bank deposits and remittance processing; inbound mail processing; data exchange and integration with the System for Unified Taxation (SUNTAX) and the Child Support Automated Management System (CAMS); and the secure capture, storage and retrieval of electronic images. This request is for the first year of a three-year project. The implementation of the new system will run parallel with the current Image Management System until the transition is complete.		3,738,891			3,738,891	3,738,891
2	All	Vehicle Replacements	Requests \$172,000 in nonrecurring funds (\$116,000 in General Revenue and \$56,000 in Operating Trust Fund) for the Acquisition/Motor Vehicles category to replace six vehicles used by the Executive Direction and Support Services, Property Tax Oversight, General Tax Administration and Information Services Programs for various purposes such as delivering letters, packages, forms and agency equipment to other DOR offices, as well as for use by agricultural appraisers. The vehicles to be replaced exceed the Department of Management Services requirement of a minimum of twelve years old for replacement and will have each accumulated more than 120,000 miles based on historical averages by the time of replacement. In addition, costly repairs are required that may exceed the book value of the vehicle.		116,000	56,000		172,000	172,000
3	CSP	Child Support Mandatory Case Fee	Requests \$334,017 in General Revenue in the Child Support Annual Fee category in the Child Support Program to pay the estimated federal share of the Federal Deficit Reduction Act mandatory fee in September 2018. Based on a three percent increase in eligible cases, additional funds are needed so that the Department can continue to pay the fee pursuant to 42 US Code section 654(6)(B). The Department is charged a mandatory fee of \$25 on each child support case in which an individual has received at least \$500 in child support payments during the year, unless the individual has previously received temporary cash assistance, in which case the fee is not imposed. Section 409.2567(1), Florida Statutes, implements this requirement, which mandates the Department pay the federal government \$16.50 per eligible case (\$25 x the 66% federal matching rate).		334,017			334,017	
4	CSP	Continuation of National Institute of Standards and Technology (NIST) Grant for Child Support Program	Requests \$1,082,795 in nonrecurring Federal Grants Trust Fund spending authority (\$1,070,369 in the Purchase of Services category and \$12,426 in the Expense category) to continue implementation of the U.S. Department of Commerce, National Institute of Standards and Technology grant in the Child Support Program. The Department will use the grant to implement new authentication processes for Child Support eServices, electronic payment, and web chat. The grant agreement has been executed with an effective date of October 1, 2016 through September 30, 2019.				1,082,795	1,082,795	1,082,795
5	CSP	Parenting Time Plan Funding- Implementation of Chapter 2017-117, Laws of Florida (Senate Bill 590)	Requests \$350,474 in General Revenue (\$158,090 in the Salary and Benefits category, \$33,372 in the Expense category, and \$159,012 in the Purchase of Services category) for the Child Support Program to comply with Chapter 2017-117, Laws of Florida (Senate Bill 590), which requires the Department of Revenue take certain actions to incorporate parenting time plans in child support orders, effective January 1, 2018. The bill provided for a recurring appropriation of \$350,476. The Department requests an additional \$350,474 to provide the total amount needed annually for the Department to remain in compliance. The activities required by the bill are not eligible for federal reimbursement under Title IV-D of the Social Security Act.		350,474			350,474	



Department of Revenue
Summary of FY 2018-19 Legislative Budget Request
New Issues

FY 18-19 Ranking	Program	Issue	Description	FTE	GR	State TF	Fed TF	Total	NR
6	GTA	Implementation of Natural Gas Fuel Tax	Requests \$109,938 in General Revenue in the Contracted Services category in the General Tax Administration program to implement the Natural Gas Fuel Tax that will become effective January 1, 2019, as adopted in Chapter 2013-198, Laws of Florida. The implementation will require an estimated \$91,938 in nonrecurring costs to modify the SUNTAX system and for the e-Services vendor to incorporate the tax into outward facing web applications and databases. Additionally, an estimated \$18,000 in recurring annual cost is needed for e-Services transactions.		109,938			109,938	91,938
7	GTA	Emergency Distribution Increase Request	Requests \$800,000 in the Local Half Cent Sales Tax Clearing Trust Fund in the Emergency Distributions category of the General Tax Administration program to make statutorily authorized emergency distributions to eligible counties (section 218.65, Florida Statutes). In March 2017, the Office of Economic and Demographic Research (EDR) estimated that the small county distributions will be \$23,100,000 for FY 2018-19, which is a \$800,000 increase over the FY 2017-18 General Appropriations Act.			800,000		800,000	
8	PTO	Small County Aerial Photography	Requests \$812,610 in nonrecurring General Revenue in the Aerial Photography and Mapping category in the Property Tax Oversight program to meet the Department's statutory obligation for providing aerial photography to counties with a population of 25,000 or less. Section 195.022, F.S., requires the Department, upon request of any property appraiser, or at least once every 3 years, to prescribe and furnish aerial photographs to the property appraisers as necessary to ensure that all real property within the state is properly listed on the roll. All photographs and maps furnished to counties with a population of 25,000 or less are paid for by the Department, as provided by statute. The counties with a population of 25,000 or less that are scheduled to receive photographs during FY 2018-19 are Bradford, Calhoun, Dixie, Franklin, Gilchrist, Gulf, Hamilton, Holmes, Jefferson, Lafayette, Liberty, Madison, Taylor, Union, and Washington.		812,610			812,610	812,610
9	CSP	Manatee County Clerk of Circuit Court Price Level Increases (Partner Agency)	Manatee County Clerk of Circuit Court requests \$46,252 in General Revenue and \$89,784 in Federal Grants Trust Fund for increased employer expenses under its cost reimbursement contract with the Department of Revenue to provide full child support services in Manatee County as required by section 6 of Chapter 85-178, Laws of Florida. To facilitate Manatee County's request, the Department of Revenue is requesting \$136,036 in the Purchase of Services category in the Child Support Program.		46,252		89,784	136,036	
10	CSP	OSCA Title IV-D Child Support FTE Proposal (Partner Agency)	The Office of the State Courts Administrator (OSCA) requests \$40,929 in General Revenue and \$79,451 in Federal Grants Trust Fund to increase training for child support hearing officers and judges. The resources will be used to hire one position and to conduct trainings in four regions per year for 15 judicial officers. To facilitate OSCA's request, the Department of Revenue is requesting \$120,380 in the Purchase of Services category in the Child Support Program.		40,929		79,451	120,380	3,800
11	CSP	OSCA-11th Circuit Court Interpreting Resources (Partner Agency)	The Office of the State Courts Administrator (OSCA) requests \$25,500 in General Revenue and \$49,500 in Federal Grants Trust Fund to assist in providing dedicated court interpreting services for Title IV-D proceedings in the Eleventh Judicial Circuit. To facilitate OSCA's request, the Department of Revenue is requesting \$75,000 in the Purchase of Services category in the Child Support Program.		25,500		49,500	75,000	
Total - New Issues				0.00	5,574,611	856,000	1,301,530	7,732,141	5,902,034



Department of Revenue
Summary of FY 2018-19 Legislative Budget Request
Schedule VIII-B Reduction Issues

FY 18-19 Ranking	Program	Issue	FTE	GR	State TF	Fed TF	Total
1	GTA	Reduce Expenses Related to Audit Satisfaction Surveys		(17,266)			(17,266)
2	CSP	Shift Program Funding from General Revenue to Federal Performance Incentive Funds		(680,000)		680,000	0
3	GTA	Reduce Expenses Related to Estimated Sales Tax Billing		(77,731)			(77,731)
4	CSP	Reduce FTE through Records Retention Process Improvement	(7.00)	(77,647)		(150,727)	(228,374)
5	CSP	Reduce Budget for IRS Offset Fees		(68,000)		(132,000)	(200,000)
6	CSP	Postal Savings from Revised Mailing Practices		(215,976)		(419,246)	(635,222)
7	GTA	Discontinue Mailing Corporate Income Tax Returns		(12,790)			(12,790)
8	GTA	Postal Savings from Revised Mailing Practices		(18,300)			(18,300)
9	GTA	Reduce FTE through Changes in Electronic File and Pay Payment Threshold	(8.00)	(324,282)			(324,282)
10	GTA	Require Reemployment Tax Returns be Submitted Electronically	(13.00)	(487,607)			(487,607)
11	GTA	Require Corporate Income Tax Returns be Submitted Electronically	(8.00)	(342,068)			(342,068)
12	CSP	Eliminate Cooperation Requirement for Food Assistance Only Applicants	(11.00)	(148,892)		(289,025)	(437,917)
13	CSP	Limit Volume of Outbound Mail		(220,922)		(428,848)	(649,770)
14	PTO	Eliminate the Review and Approval of Tax Refunds and Certificate Cancellations and Corrections	(3.00)	(143,276)			(143,276)
15	CSP	Eliminate Employer and Other State Child Support Agency Toll Free Phone Lines and Replace with Local Phone Numbers		(7,140)		(13,860)	(21,000)
16	CSP	Reduce Salary Appropriation Based on Vacancy Rate		(21,732)	(318,268)	(660,000)	(1,000,000)
17	PTO	Reduce Contracted Services		(35,450)			(35,450)
18	ISP	Reduce Operating Capital Outlay			(121,066)		(121,066)
19	ISP	Reduce Contracted Services		(314,211)	(610,036)		(924,247)
20	CSP	Further Reduce Volume of Outbound Mail		(340,000)		(660,000)	(1,000,000)
21	PTO	Eliminate Appraiser Positions for Ratio Studies	(14.00)	(831,328)			(831,328)
22	GTA	Discontinue Documentary Stamp Audits	(22.00)	(1,091,223)			(1,091,223)
23	CSP	Reduce Judicial Child Support Activities by Decreasing Funding for Public and Private Contractors		(673,124)		(1,306,652)	(1,979,776)
24	GTA	Reduce FTE in Collections and Enforcement	(269.00)	(7,527,811)	(5,789,099)		(13,316,910)
25	CSP	Reduce Department of Revenue, Manatee County Clerk of Court and Miami-Dade State Attorney Office Child Support Positions and Decrease Funding to Public and Private Contractors	(177.00)	(4,005,731)	(85,863)	(7,942,506)	(12,034,100)
Total - Reduction Issues			(532.00)	(17,682,507)	(6,924,332)	(11,322,864)	(35,929,703)



Department of Revenue
Summary of FY 2018-19 Legislative Budget Request
Schedule VIII-B Reduction Issues

FY 18-19 Ranking	Program	Conforming Language Needed	Issue	Description	FTE	GR	State TF	Fed TF	Total
1	GTA	N	Reduce Expenses Related to Audit Satisfaction Surveys	Reduces \$17,266 in General Revenue in the Expenses category of the General Tax Administration program for savings realized as a result of a reduction in the use of office supplies, postage and software expense due to converting from paper audit satisfaction surveys to electronic surveys.		(17,266)			(17,266)
2	CSP	N	Shift Program Funding from General Revenue to Federal Performance Incentive Funds	Shifts \$680,000 of General Revenue and \$1,320,000 of Federal Grants Trust Fund to the Child Support Incentive Trust Fund (a federal trust fund) in the Purchase of Services category in the Child Support Program. The Program estimates it will earn at least \$2 million in federal performance incentive funds above the amount appropriated because of its operational performance. Florida's current recurring federal incentive appropriation is \$32.8 million and its projected incentive revenue for FY 2018-19 is approximately \$34.9 million. The proposed fund shift will not have a negative impact on the Program's federal matching ability due to the fact that federal incentive earnings are not eligible to obtain federal matching funds.		(680,000)		680,000	0
3	GTA	N	Reduce Expenses Related to Estimated Sales Tax Billing	Reduces \$77,731 of General Revenue in the Expenses category of the General Tax Administration Program through a realized cost savings resulting from the Department issuing fewer Notices of Amount Due (i.e. tax bills) by mail to taxpayers. The Program's continued focus on proactive education and communication led to an increase in voluntary compliance and contributed to 13,064 fewer tax bills being generated and mailed to taxpayers.		(77,731)			(77,731)
4	CSP	N	Reduce FTE through Records Retention Process Improvement	Reduces 7 FTE and \$228,374 (\$77,647 in General Revenue and \$150,727 in the Federal Grants Trust Fund) in the Salaries and Benefits category for the Child Support Program. In 2014-15, the Department of Revenue worked with the Department of State to review and update Record Retention Schedules. As a result of the review, effective April 2015, the Child Support Program's electronic case management system (Child Support Automated Management System or CAMS) became the official record of case files. In FY 2017-2018, the secure destruction of hard-copy files in accordance with the Record Retention Schedule will be completed and seven file room clerk positions will no longer be needed.	(7.00)	(77,647)		(150,727)	(228,374)
5	CSP	N	Reduce Budget for IRS Offset Fees	Reduces \$200,000 (\$68,000 in General Revenue and \$132,000 in Federal Grants Trust Fund) in the Purchase of Services category in the Child Support Program by reducing the budget for paying the Internal Revenue Service for processing federal tax refund offsets. The IRS charges a processing fee, which is currently \$14.65 per offset. This fee will increase to \$19.51 per offset effective October 1, 2017. It is estimated that the total number of offsets for FY 2016-17 will be below the prior year's offsets. Based on the Department's current projected expenditures, the Program can reduce the budget for paying the IRS by \$200,000 and continue to make required payments.		(68,000)		(132,000)	(200,000)
6	CSP	Y	Postal Savings from Revised Mailing Practices	Reduces \$635,222 (\$215,976 in General Revenue and \$419,246 in the Federal Grants Trust Fund) in the Child Support Program as a result of postal savings that would be attained through statutory changes. This reduction can be realized by amending current law to allow: administrative paternity and/or support actions to be sent by certified mail rather than certified mail, restricted delivery (sections 409.256(4) and 409.2563(4), Florida Statutes); deemed income withholding notices and the continuation of support notices to be sent by regular mail rather than certified mail (sections 61.1301 and 409.2574, Florida Statutes); and notices of freeze, intent to levy, and notice of levy issued to be sent by regular mail rather than certified mail (section 409.25656, Florida Statutes).		(215,976)		(419,246)	(635,222)



Department of Revenue
Summary of FY 2018-19 Legislative Budget Request
Schedule VIII-B Reduction Issues

FY 18-19 Ranking	Program	Conforming Language Needed	Issue	Description	FTE	GR	State TF	Fed TF	Total
7	GTA	N	Discontinue Mailing Corporate Income Tax Returns	Reduces \$12,790 in General Revenue in the Expenses category of the General Tax Administration program by eliminating the mailing of Corporate Income Tax (CIT) return forms. The majority of customers use alternative forms or submit their returns electronically (approximately 11% of the CIT population currently uses paper return forms). CIT return forms would remain available through the Department's website. The proposed reduction would eliminate funds currently used for printing, postage, and envelopes. Cost savings would be generated as 27,212 forms, at an approximate cost of \$0.47 each, would not be mailed.		(12,790)			(12,790)
8	GTA	Y	Postal Savings from Revised Mailing Practices	Reduces \$18,300 in General Revenue in the Expenses category in the General Tax Administration Program by eliminating the certified mail requirement for issuing a Notice of Levy for Bank Garnishments to financial institutions (not notices to the taxpayer). Upon statutory changes to section 213.67(3) Florida Statutes, which would be required to implement this proposal, the Department would send these notices to financial institutions by regular mail. During FY 18-19, it is estimated that 3,000 notices will be mailed. The certified mail cost attributed to this service is \$6.57 per item, and this change would result in a \$6.10 postage savings per item.		(18,300)			(18,300)
9	GTA	Y	Reduce FTE through Changes in Electronic File and Pay Payment Threshold	Reduces 8 FTE and \$324,282 in General Revenue in the Salaries and Benefits category in the General Tax Administration Program by lowering the e-filing threshold amount that obligates taxpayers to remit and file electronically from \$20,000 to \$5,000. This would result in a cost savings as fewer paper returns and checks will be received by GTA. This proposed reduction would require amendments to section 213.755, Florida Statutes.	(8.00)	(324,282)			(324,282)
10	GTA	Y	Require Reemployment Tax Returns be Submitted Electronically	Reduces 13 FTE and \$487,607 in General Revenue in the Salaries and Benefits category in the General Tax Administration program by requiring electronic submission of all reemployment tax returns. The program would also no longer accept alternative paper forms that require manual processing. Additionally, requiring electronic returns submitted through the System for Unified Taxation (SUNTAX) will improve filing accuracy. To accommodate customers with limited or no internet access, the waiver process would be used to allow taxpayers to be exempted from the electronic submission requirement. This proposed reduction would require amendments to sections 213.05, 213.755 and 443.163, Florida Statutes.	(13.00)	(487,607)			(487,607)
11	GTA	Y	Require Corporate Income Tax Returns be Submitted Electronically	Reduces 8 FTE and \$342,068 in General Revenue in the Salaries and Benefits category in the General Tax Administration program by requiring electronic submission of all corporate income tax returns. The program would also no longer accept alternative paper forms that require manual processing. Additionally, requiring electronic returns submitted through the System for Unified Taxation (SUNTAX) will improve filing accuracy. To accommodate customers with limited or no internet access, the waiver process would be used to allow taxpayers to be exempted from the electronic submission requirement. This proposed reduction would require amendments to sections 213.05, 213.755, and 220.21, Florida Statutes.	(8.00)	(342,068)			(342,068)



Department of Revenue
Summary of FY 2018-19 Legislative Budget Request
Schedule VIII-B Reduction Issues

FY 18-19 Ranking	Program	Conforming Language Needed	Issue	Description	FTE	GR	State TF	Fed TF	Total
12	CSP	Y	Eliminate Cooperation Requirement for Food Assistance Only Applicants	Reduces 11 FTE and \$437,917 in the Salaries and Benefits category in the Child Support Program (\$148,892 in General Revenue and \$289,025 in the Federal Grants Trust Fund) with an amendment to current Florida law to eliminate the cooperation requirement for food assistance only applicants. Section 414.32(1), Florida Statutes, mandates that parents who receive temporary cash assistance or food assistance on behalf of a child under 18 years of age are ineligible for food assistance unless the parent cooperates with the Child Support Program when the other parent lives outside the house. Federal law does not mandate a cooperation requirement from food assistance only applicants. Amending this law would not limit access to the Child Support Program.	(11.00)	(148,892)		(289,025)	(437,917)
13	CSP	N	Limit Volume of Outbound Mail	Reduces \$649,770 (\$220,922 in General Revenue and \$428,848 in the Federal Grants Trust Fund) in the Expenses category for the Child Support Program by controlling the volume of outbound mail that is sent for the purposes of locating parents and establishing and enforcing support orders. To control the volume, CSP would adjust the mailing schedule with consideration of statutory requirements. Controlling the volume of outbound mailing would adversely affect services provided to customers as these mailings are important to efforts of the Child Support Program.		(220,922)		(428,848)	(649,770)
14	PTO	Y	Eliminate the Review and Approval of Tax Refunds and Certificate Cancellations and Corrections	Reduces 3 FTE and \$143,276 of General Revenue funding in the Salaries & Benefits category in the Property Tax Oversight program through the elimination of the review and approval process for tax collector refunds and tax certificate cancellations and corrections. The Department is currently required by sections 197.182 and 197.443, Florida Statutes, to carry out this responsibility.	(3.00)	(143,276)			(143,276)
15	CSP	N	Eliminate Employer and Other State Child Support Agency Toll Free Phone Lines and Replace with Local Phone Numbers	Reduces \$21,000 (\$7,140 in General Revenue and \$13,860 in the Federal Grants Trust Fund) in the Expenses category in the Child Support Program to eliminate toll free lines and replace with local numbers. The Child Support Program could realize a \$21,000 annual recurring cost reduction by eliminating the toll free Out-of-State line for other state child support programs and the Place of Employment line for employers and replacing them with local 850-area code phone numbers.		(7,140)		(13,860)	(21,000)
16	CSP	N	Reduce Salary Appropriation Based on Vacancy Rate	Reduces \$1,000,000 in the Salaries and Benefits category in the Child Support Program (\$21,732 in General Revenue, \$318,268 in the Child Support Enforcement Application and Program Revenue Trust Fund and \$660,000 in the Federal Grants Trust Fund). This reduction would require CSP to maintain a 4.5% vacancy rate during the year. This proposed reduction would adversely affect the Program's performance, services to customers and child support distributions.		(21,732)	(318,268)	(660,000)	(1,000,000)
17	PTO	N	Reduce Contracted Services	Reduces \$35,450 in General Revenue in the Contracted Services category in the Property Tax Oversight program. This reduction would impact PTO's ability to hire contractors for complex statistical and econometric studies and other ad valorem issues. The reduction would also impact the Department's ability to purchase various online software services used to support PTO in its annual roll evaluation and approval activities. A reduction of this magnitude would severely limit services and impact the Department's ability to meet its statutory obligations under Chapter 193, Florida Statutes.		(35,450)			(35,450)
18	ISP	N	Reduce Operating Capital Outlay	Reduces \$121,066 in the Operating Capital Outlay category in the Information Services Program. This reduction will impact ISP's ability to replace aging network equipment that does not reside in one of the State Data Centers and could put the agency at risk of not being able to perform daily business operations if essential equipment fails and cannot be replaced.			(121,066)		(121,066)



Department of Revenue
Summary of FY 2018-19 Legislative Budget Request
Schedule VIII-B Reduction Issues

FY 18-19 Ranking	Program	Conforming Language Needed	Issue	Description	FTE	GR	State TF	Fed TF	Total
19	ISP	N	Reduce Contracted Services	Reduces \$924,247 (\$314,211 in General Revenue and \$610,036 in Operating Trust Fund) in the Contracted Services category for the Information Services Program. The reduction would result in a detrimental impact to the Department's core technology as it would severely limit the Program's ability to procure technical staff to provide needed expertise in support of critical core and enterprise systems such as GTA's System for Unified Taxation (SUNTAX), the Child Support Automated Management System (CAMS); mobile device support, telephony and security.		(314,211)	(610,036)		(924,247)
20	CSP	N	Further Reduce Volume of Outbound Mail	Reduces \$1,000,000 (\$340,000 in General Revenue and \$660,000 in the Federal Grants Trust Fund) in the Expenses category in the Child Support Program by further controlling the volume of outbound mail that is sent for the purposes of locating parents and establishing and enforcing support orders. This reduction would adversely affect the services CSP provides to customers. To further control the volume, CSP would adjust the mailing schedule with consideration of statutory requirements. Controlling the volume of outbound mailing would significantly impact services provided to CSP customers.		(340,000)		(660,000)	(1,000,000)
21	PTO	N	Eliminate Appraiser Positions for Ratio Studies	Reduces 14 FTE and \$831,328 (\$786,096 of General Revenue funding in the Salaries & Benefits category and \$45,232 in the Expense category) in the Property Tax Oversight program. Pursuant to s. 195.096, F.S., the Department is required to review and approve the tax rolls of each county every year. In addition, section 195.096(2)(c) states: "In conducting assessment ratio studies, the department must use all practicable steps... to maximize the representativeness or statistical reliability of samples of properties in tests of each classification, stratum, or roll made the subject of a ratio study published by it." This proposal will reduce the FTE and expenses directly associated with carrying out this function. The elimination of these appraisal positions significantly reduces the Department's ability to ensure uniform property taxation by the more than 640 local levying authorities across the state.	(14.00)	(831,328)			(831,328)
22	GTA	N	Discontinue Documentary Stamp Audits	Reduces 22 FTE and \$1,091,223 in General Revenue in the Salaries & Benefits category in the General Tax Administration program by discontinuing Documentary Stamp audits. Based on FY 16-17 collections, it is estimated that approximately \$5,900,000 of enforced revenue collections for documentary stamps could be in jeopardy of not being collected if this reduction is adopted. Approximately, \$2,100,000 of those enforced collections directly benefit General Revenue.	(22.00)	(1,091,223)			(1,091,223)
23	CSP	N	Reduce Judicial Child Support Activities by Decreasing Funding for Public and Private Contractors	Reduces \$1,979,776 (\$673,124 in General Revenue and \$1,306,652 in the Federal Grants Trust Fund) in the Purchase of Services category by decreasing funding for public and private service providers. The Program would prioritize and reduce the volume of legal referrals required to establish paternity and establish, modify and enforce support orders during the year. A reduction of this magnitude would adversely affect performance, services to our customers and child support distributions.		(673,124)		(1,306,652)	(1,979,776)
24	GTA	N	Reduce FTE in Collections and Enforcement	Reduces 269 FTE and \$13,316,910 (\$7,527,811 in General Revenue and \$5,789,099 in the Operating Trust Fund) in the Salaries and Benefits category in the General Tax Administration program by reducing staff by 19% within the enforcement processes. This includes revenue generating positions within Audit, Collections, and Criminal Investigation. Enforced collections for FY 2016-17 totaled \$695,000,000. A reduction in enforced collection staff would erode voluntary remittances over time due to the reduction in enforcement processes. For illustration, a minimal decrease in voluntary receipts of .5% equates to more than \$200,000,000 annually.	(269.00)	(7,527,811)	(5,789,099)		(13,316,910)



Department of Revenue
Summary of FY 2018-19 Legislative Budget Request
Schedule VIII-B Reduction Issues

FY 18-19 Ranking	Program	Conforming Language Needed	Issue	Description	FTE	GR	State TF	Fed TF	Total
25	CSP	N	Reduce Department of Revenue, Manatee County Clerk of Court and Miami-Dade State Attorney Office Child Support Positions and Decrease Funding to Public and Private Contractors	Reduces 177 FTE and \$12,034,100 (\$4,005,731 in General Revenue, \$85,863 in the Child Support Enforcement Application and Program Revenue Trust Fund and \$7,942,506 in the Federal Grants Trust Fund) in the Salaries and Benefits category and the Purchase of Services category for the Child Support Program. This reduction would be achieved by eliminating 177 FTE in the Child Support Program's workforce, with a proportional reduction to contractual funding for partners in the Eleventh Circuit State Attorney's Office in Miami-Dade County, the Clerk of the Circuit Court in Manatee County, the Attorney General's Office, and the Office of the State Court Administrator. Funding for private legal service providers would also be proportionately reduced. A reduction of this magnitude would adversely affect performance, services to CSP customers and child support distributions.	(177.00)	(4,005,731)	(85,863)	(7,942,506)	(12,034,100)
Total - Reduction Issues					(532.00)	(17,682,507)	(6,924,332)	(11,322,864)	(35,929,703)



Fiscal Year 2018-2019 Legislative Budget Request

**House Government Operations and Technology
Appropriations Subcommittee**

October 11, 2017

Jonathan Zachem
Secretary



Fiscal Year 2018-19

Legislative Budget Request

- Total Request – \$153,702,814 and 1,617.25 FTE
 - \$1,487,409 in General Revenue
 - \$152,073,905 in State Trust Funds
 - \$141,500 in Federal Trust Funds

Priority Budget Issues

- Division Service Operations
 - Requests \$500,000 to ensure the department has sufficient budget authority to pay credit card transaction charges associated with license and application payments made by licensees via the department's online portal.
 - Recurring funding request
 - Contracted Services
 - Funding Source – Administrative Trust Fund

Priority Budget Issues

- Division of Alcoholic Beverages and Tobacco
 - Requests \$141,500 to utilize federal forfeiture funds for training and travel related to complex investigations.
 - Nonrecurring
 - Expenses
 - Funding Source – Federal Law Enforcement Trust Fund

Schedule VIIB-2

Proposed Reductions for Fiscal Year 2018-19

- Reduction Target: (\$14,832,023)
- Reductions identified across all Programs by Impact:
 - Minimal: (\$1,120,486)
 - Moderate: (\$368,385) and (1.00) FTE
 - Significant: (\$13,343,629) and (139.50) FTE
 - Total: (\$14,832,500) and (140.50) FTE

Minimal Impacts

Reduction by Program	FTE	Budget Impact General Revenue	Budget Impact State Trust Funds	Total
Reduce Executive Direction/Support Services	-	(\$486)	-	(\$486)
Reduce Professional Regulation Expenditures	-	-	(\$70,000)	(\$70,000)
Reduce Pari-Mutuel Wagering Expenditures	-	-	(\$1,050,000)	(\$1,050,000)
Total	(0.00)	(\$486)	(\$1,120,000)	(\$1,120,486)

Moderate Impacts

Reduction by Program	FTE	Budget Impact General Revenue	Budget Impact State Trust Funds	Total
Reduce Executive Direction/Support Services	(1.00)	-	(\$58,698)	(\$58,698)
Reduce Professional Regulation Expenditures	-	-	(\$294,687)	(\$294,687)
Reduce Pari-Mutuel Wagering Expenditures	-	-	(\$15,000)	(\$15,000)
Total	(1.00)	0	(\$368,385)	(\$368,385)

Significant Impacts

Reduction by Program	FTE	Budget Impact General Revenue	Budget Impact State Trust Funds	Total
Reduce Executive Direction/Support Services FTE and Expenditures	(10.00)	(\$40,237)	(\$1,908,026)	(\$1,948,263)
Reduce Service Operations FTE and Expenditures	(13.00)	-	(\$1,282,960)	(\$1,282,960)
Reduce Professional Regulation FTE and Expenditures	(11.50)	(\$108,368)	(\$3,687,019)	(\$3,795,387)
Reduce Pari-Mutuel Wagering Expenditures	-	-	(\$150,000)	(\$150,000)
Reduce Hotels and Restaurants FTE and Expenditures	(55.00)	-	(\$2,632,172)	(\$2,632,172)
Reduce Alcoholic Beverages and Tobacco FTE and Expenditures	(35.00)	-	(\$2,677,345)	(\$2,677,345)
Reduce Florida Condominiums, Timeshares, and Mobile Homes FTE and Expenditures	(15.00)	-	(\$857,502)	(\$857,502)
Total	(139.50)	(\$148,605)	(\$13,195,024)	(\$13,343,629)



www.myfloridalicense.com

Contact Information

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Tom Coker

Deputy Director, Division of Technology

Florida Business Information Portal

OpenMyFloridaBusiness.gov

**OPEN MY FLORIDA
BUSINESS**

House Government Operations and Technology
Appropriations Subcommittee

October 11, 2017

Our History

In 2015, the Florida Legislature appropriated funds for the Department of Business and Professional Regulation (DBPR) to develop an internet portal to assist prospective entrepreneurs in starting a business in Florida.

OPEN MY FLORIDA
BUSINESS

Our Mission

Our website contains:

- Checklists of state-issued licenses, registrations and permits
- A downloadable guide for starting a business in Florida
- Links to other helpful resources

OPEN MY FLORIDA
BUSINESS

Our Guidelines

To make the portal:

- User friendly
- Comprehensive, and
- Easy to update and sustain

OPEN MY FLORIDA
BUSINESS

Our Partners

We worked closely with 18 other regulatory agencies and two state-contracted vendors to compile business license information throughout the state and design the portal.



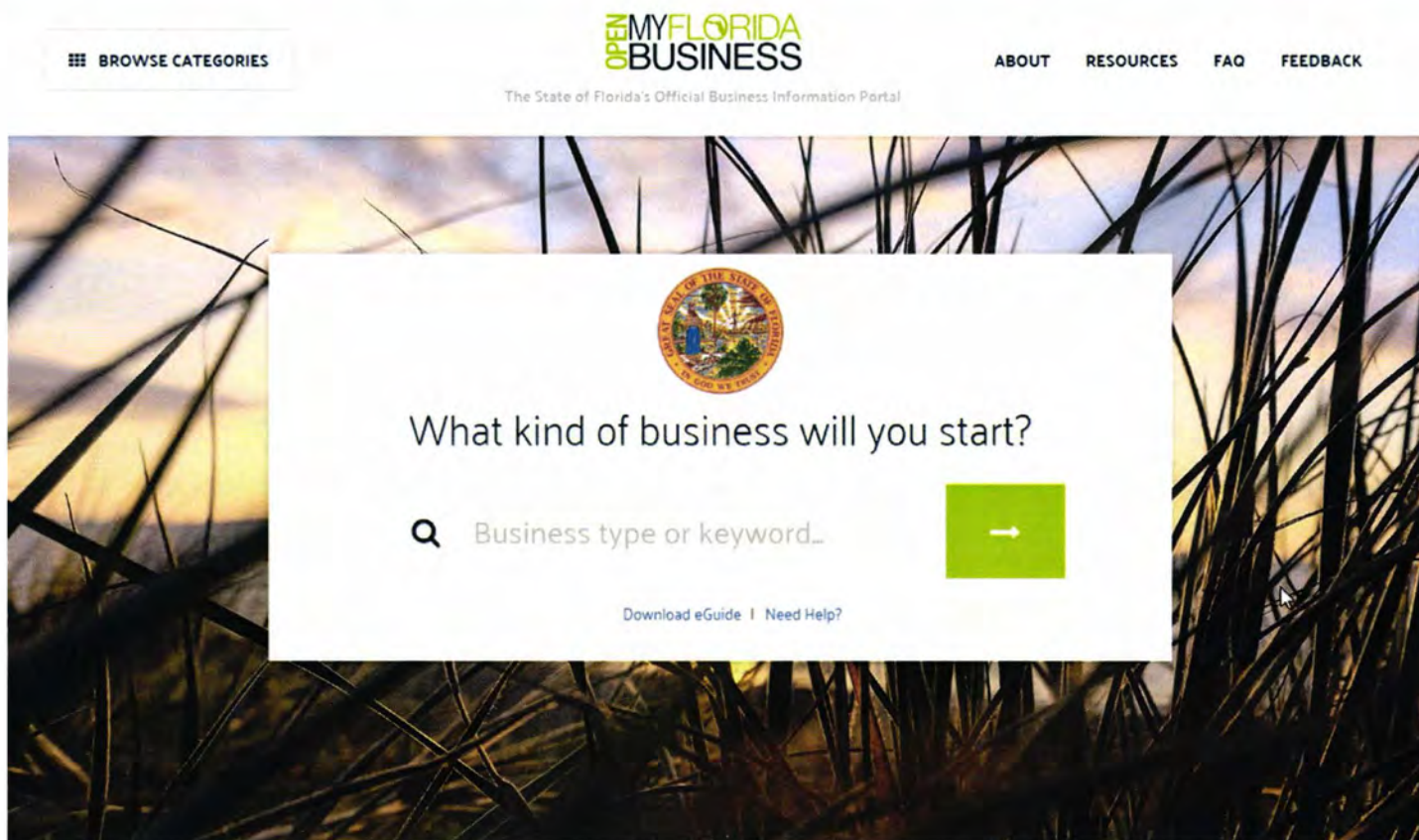
Outcomes

- Launched on June 30, 2017
- On time and within budget
- Statistics (As of September 30)
 - 3,460 users
 - 4,515 sessions
 - 17,219 page views

OPEN MY FLORIDA
BUSINESS

Live Demo

www.OpenMyFloridaBusiness.gov



The screenshot displays the homepage of the Open My Florida Business website. At the top left, there is a "BROWSE CATEGORIES" button with a hamburger menu icon. The central logo reads "MY FLORIDA BUSINESS" with a small Florida state seal icon to the left. Below the logo is the tagline "The State of Florida's Official Business Information Portal". To the right of the logo are navigation links for "ABOUT", "RESOURCES", "FAQ", and "FEEDBACK". The main content area features a large background image of tall grasses at sunset. Overlaid on this is a white search box with the text "What kind of business will you start?". Below this text is a search input field with a magnifying glass icon and the placeholder text "Business type or keyword...". To the right of the input field is a green button with a white right-pointing arrow. Below the search box, there are two links: "Download eGuide" and "Need Help?".



www.myfloridalicense.com

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