



May 13, 2015

Ms. Joselin Padron-Rasines
Mr. Nicholas Carrè
University of Florida Student Government
Via Electronic Mail

Re: 2015-2016 Lobbyist/Consultant Agreement

Dear Joselin and Nicholas:

Capital City Consulting, LLC, (hereinafter "CCC") welcomes the opportunity to continue to represent University of Florida Board of Trustees on behalf of its' Student Government (hereinafter "UFSG") as consultants/lobbyists before Florida's legislative and executive branches. Given our government affairs experience, we believe we are well equipped to enhance your efforts in Tallahassee. This letter of agreement is intended to set forth our understanding as to the nature, scope and terms of professional consulting services CCC has agreed to provide to UFSG. The University of Florida contract addendum is incorporated herein by reference.

SCOPE OF SERVICES. CCC agrees to represent UFSG as follows:

1. Organize a strategic planning session with UFSG to develop a state legislative platform for UFSG and schedule and attend meetings with elected officials for UFSG in Tallahassee.
2. Maximize support from the state legislative and executive bodies by drafting background information about pertinent legislation and/or amendments that affect UFSG issues, as determined by UFSG and CCC.
3. Attend all legislative committee meetings and hearings that relate to UFSG issues. Attendance at committee meetings is to be noted in weekly report, see Attachment A. In the case of CCC giving testimony before a committee, said testimony and discussion/outcome will be fully covered in weekly report to include at least a summary of the information presented to the committee or prepared report/testimony given.
4. Enhance awareness and presence of UFSG through a variety of public relations and marketing efforts.
5. When appropriate, or at the request or direction of the Student Body President and/or his or her designee, CCC shall testify in front of the Florida Legislature or other appropriate political bodies or committees on matters of importance to UFSG, and provide a full written report.
6. CCC shall be accessible to UFSG upon request or as needed; for advice, counsel and assistance with issues related to governmental relations.

7. CCC shall keep UFSG informed of activities in furtherance of the performance of services under this agreement, including a regular report of activities by CCC on behalf of UFSG, substantially in the form attached hereto as Exhibit "A". Such activities shall be reported to UFSG weekly during the Legislative Session and interim committee weeks and monthly when the Legislature is not formally meeting to keep UFSG informed.
8. Provide written and verbal end of session reports regarding issues important to UFSG following the adjournment sine die of the Florida Legislature from regular or special sessions.
 - a. Report and method of delivery as determined by UFSGA and CCC. Report may include a general overview of completed legislative session but MUST contain a section devoted to UFSG designated legislative priorities and the progress made in achieving those priorities.
 - b. Report to be delivered as follows:
 - i. Five (5) copies to SG Executive Officers.
 - ii. Two (2) copies to UF Legislative Affairs Office.
 - iii. One (1) copy to SG Advisor to be retained historical puposes
9. CCC will make a yearly presentation to SG Senate shortly after regular Florida legislative session ends. In event of a special session being called, CCC will highlight any issues to be covered by the special session that applies to UF Student Body. A written version of the yearly report to SG Senate will be made available SG Executive Officer no later than 5 business days before the scheuled presentation to SG Senate. Presentation will be done during regularly scheduled SG Senate meeting. Presentation to be made in person or by two way video conferencing technology as agreed upon by SG Senate and CCC.

TERM. The term of this relationship shall begin on July 1, 2015 and continue until June 30, 2016. UFSG may renew this agreement for one-year periods for fiscal years 2016-2017, 2017-2018, and 2018-2019.

FEES. CCC will provide the above referenced professional services for a fee of \$55,000. The University's obligation is payable only and solely from funds appropriated for the purpose of the Agreement. The payment terms for the Agreement are Net 30 days on a quarterly basis.

INDEPENDENT CONTRACTOR. CCC and its employees, subcontractors and agents are independent contractors in the rendition of the services under this agreement and shall not hold itself out nor permit its employees, subcontractors or agents to hold themselves out, nor claim to be officers or employees of UFSG.

ETHICAL AND LEGAL CONSIDERATIONS. CCC agrees to comply with all applicable local, state and federal laws, rules and regulations in its representation of UFSG under this Agreement. In accordance with Florida reporting obligations required of lobbying firms, the firm must report percentages of this fee allocated to the legislative and executive branch services. 10% percent of this fee will be allocated toward the executive branch lobbying efforts and 90% will be allocated toward legislative.

MISCELLANEOUS PROVISIONS. This agreement sets forth the entire understanding of the parties and neither party hereto is relying upon any oral representations made by the other except as set forth in this Agreement.

Ron LaFace Jr., Chris Schoonover, Jen Gaviria, and Nick Iarossi will have primary responsibility for this engagement, but all firm members will be accessible as needed.

If you agree with the terms contained in this letter of agreement, please sign and date this document and return it to our office. We appreciate your business and look forward to continuing to serve you.

Sincerely,



Ron LaFace Jr.

I agree with the terms of this letter contract on behalf of UFSG. Signed on this 9 day of July 2015.

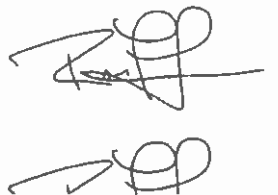
Cheri Spitzer

cspitzer@ufl.edu
cn=cspitzer@ufl.edu
2015.07.09 10:43:20 -0400

7-9-2015

Signature

Date



Tina Oliver

From: Chris Schoonover
Sent: Wednesday, July 06, 2016 9:50 AM
To: Tina Oliver; Ron LaFace
Subject: Fwd: Contract Renewal

Chris Schoonover
Capital City Consulting
101 E College Ave. Ste 502
Tallahassee, FL 32301
(w): 850.222.9075
(c): 850.264.7588

Begin forwarded message:

From: Gary Bryant <gbryant@sg.ufl.edu>
Date: July 6, 2016 at 9:30:03 AM EDT
To: Chris Schoonover <cschoonover@capcityconsult.com>
Subject: RE: Contract Renewal

Hi Chris,

I had a great relaxing weekend. Had you had a great 4th yourself.

 I've put your contract thru for FY 16-17.

Thank you,



Gary Bryant | Finance Manager
University of Florida
Student Government Finance
3017 J. Wayne Reitz Union | PO Box 118514 | Gainesville, Florida 32611
Office 352-273-4402 | Fax 352-846-2979
gbryant@sg.ufl.edu

From: Chris Schoonover [<mailto:cschoonover@capcityconsult.com>]
Sent: Tuesday, July 05, 2016 5:41 PM
To: Gary Bryant <gbryant@sg.ufl.edu>
Subject: RE: Contract Renewal

Hey Gary,

Hope you had a wonderful Fourth of July. Wanted to follow up on the contract renewal as our contract expired at the end of last month. Thanks for your help.

Chris Schoonover
Capital City Consulting, L.L.C.
101 East College Avenue, Suite 502
Tallahassee, Florida 32301
w: (850) 222-9075
f: (850) 222-9073
c: (850) 264-7588

From: Chris Schoonover
Sent: Thursday, June 16, 2016 1:57 PM
To: 'Gary Bryant' <gbryant@sg.ufl.edu>
Subject: RE: Contract Renewal

Thanks Gary. We agree to the renewal as specified in the attached contract for this current term. Please let us know any changes need to be made to it.

Thanks,

Chris Schoonover
Capital City Consulting, L.L.C.
101 East College Avenue, Suite 502
Tallahassee, Florida 32301
w: (850) 222-9075
f: (850) 222-9073
c: (850) 264-7588

From: Gary Bryant [<mailto:gbryant@sg.ufl.edu>]
Sent: Thursday, June 16, 2016 10:52 AM
To: Chris Schoonover <cschoonover@capcityconsult.com>
Subject: RE: Contract Renewal

Good morning Chris,

We plan on using your services this upcoming fiscal year.

Thank you,



Gary Bryant | Finance Manager
University of Florida
Student Government Finance
3017 J. Wayne Reitz Union | PO Box 118514 | Gainesville, Florida 32611
Office 352-273-4402 | Fax 352-846-2979
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